

FILED IN RECORD  
POTTER COUNTY TEXAS

2016 SEP 22 AM 8:55

POTTER COUNTY  
COMMISSIONERS' COURT AGENDA  
SEPTEMBER 26, 2016

AMARILLO  
COUNTY CLERK POTTER CO.  
TX 79101  
SM  
JENNY

THE FOLLOWING MATTERS WILL COME BEFORE THE POTTER COUNTY COMMISSIONERS' COURT ON MONDAY, SEPTEMBER 26, 2016 at 9:00 A.M. IN THE POTTER COUNTY COURTHOUSE, 500 S. FILLMORE, AMARILLO, POTTER COUNTY, TEXAS.

1. **RECOGNITION OF MINUTES:** Recognize the minutes from the September 12, 2016 Potter County Commissioners' Court meeting.
2. **BUDGET AMENDMENTS:** To consider and act upon the approval of budget amendments for the current fiscal year and to authorize the County Auditor to prepare a budget amendment effective 9-30-16 to make any necessary transfers for year end. Transfers will be made within departments whenever possible, otherwise contingency funds will be used. [Hood]
3. **VOUCHERS:** To consider and act upon the approval of the payment of vouchers processed by the County Auditor's office for the period of September 7, 2016 through September 21, 2016. [Hood]
4. **INSURANCE REPORT:** To recognize the insurance fund report. [Holland]
5. **ARTS PROGRAM:** To consider and act upon participation in the ARTS program offered by TAC HEBP for ACA Tracking and Reporting to include CSCD and to authorize County Judge to sign the Interlocal Agreements and Contact Designations. (Holland)
6. **TREASURER'S REPORT:** To recognize the Treasurer's monthly report. [Jennings]
7. **2016/2017 AMARILLO POTTER EVENTS VENUE DISTRICT BUDGET:** To consider and act upon the approval of the Amarillo Potter Events Venue District for the fiscal year 2016/2017. This budget is funded through a 5% car rental tax and a 2% hotel occupancy tax. The District operates and maintains voter approved entertainment venues within the City of Amarillo. [Bonner]
8. **RECORDS PRESERVATION, RESTORATION and ARCHIVE PLAN:** To approve Records Preservation, Restoration and Archive Plan for District Clerk for 2016-2017 [Woodburn]
9. **RESOLUTION – TEXAS INDIGENT DEFENSE COMMISSION:** To consider and act upon a resolution for the Indigent Defense Formula Grant Program. [Hood]

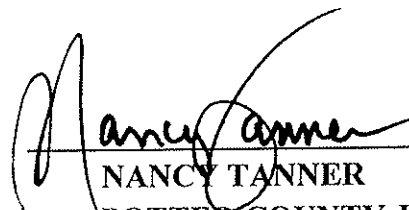
10. **FISCAL YEAR 2016-2017 – ADOPTION OF TAX RATE:** To set the Potter County Property Tax Rate for the fiscal year beginning October 1, 2016. [Hood]
11. **TAX OFFICE:** To consider and act upon the following:
  - a. The purchase of a website design by Sturgis streamlining the process for payment;
  - b. The purchase of a desktop remit system by Technique Data Systems, Inc., allowing for scanning of checks and tax payment stubs. [Aylor]
12. **NEIGHBORHOOD PLANNING:** To provide an update on the City/County Neighborhood Planning process. [Tanner, Murguia]
13. **LOCAL GOVERNMENT CORPORATION:** To provide an update on the Local Government Corporation [Murguia].
14. **POTTER COUNTY ANNUAL REPORT:** To review the completed Annual Report for Potter County. [Murguia]
15. **POTTER COUNTY LAW ENFORCEMENT COMPLEX PROJECTS:** To hear presentations regarding the following items and consider and act upon the recommendation by the Phase III Advisory Committee to authorize the Potter County Purchasing Agent to go out for competitive sealed bids and authorize the Architectural services for the bidding and construction administrative services for this project: [Phase III Advisory Committee, Architexas]
  1. **Projects final design and cost estimates by Architexas**
    - a. Projects final design and cost estimates by Architexas;
    - b. Owner projected Grocery List cost summary;
    - c. Purchasing Department responsibilities in the bidding process;
    - d. Architexas services for the bidding and construction administrative services for this project.
16. **POTTER COUNTY PROJECTS:** To hear a report on various Potter County Projects and to take any action necessary. [Head]
17. **EMPLOYMENT ITEMS:** To consider and act upon the following employment items:
  - A. **Collections:**
    - i. The discharge of Rodina Scott as Deputy effective September 7, 2016.

- ii. The inter-departmental transfer of Frances Magley from part-time deputy to deputy to replace Rodina Scott effective 9/12/2016. [Prado]

**B. Road and Bridge**

- i. The employment of Michael Graf as Equipment Repair Supervisor as a replacement for Donnie Sutton effective 9/12/2016 [Ysaguirre]
18. **JAIL REPORT:** To hear a report on the Potter County Detention Center and to take any action necessary.
  19. **COUNTY INSURANCE ITEMS:** To consider and act upon any insurance claims, accidents, etc. against the county.
  20. **EXECUTIVE SESSION:** To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.
  21. **AGENDA ITEMS:** To receive agenda items for the next Commissioners' Court.

**THIS AGENDA NOTICE IS MADE IN ACCORDANCE WITH CHAPTER 551, TEXAS GOVERNMENT CODE, PROHIBITION OF GOVERNMENTAL BODIES FROM HOLDING MEETINGS WHICH ARE CLOSED TO THE PUBLIC, AS AMENDED. THE UNDERLYING DOCUMENTATION FOR THIS AGENDA NOTICE IS AVAILABLE FOR THE PUBLIC'S INSPECTION IN THE FOLLOWING OFFICES: THE COUNTY JUDGE, THE COUNTY CLERK, THE COUNTY AUDITOR OR THE COUNTY PURCHASING AGENT.**

  
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NANCY TANNER  
POTTER COUNTY JUDGE